



NCKT'16 Easy Chair Submission Manual

1. First, you will need to set up an account (username and password). The NCKT'16 online submission system can be accessed through NCKT'16 website, under the menu submission click 'Submission Online' or you can type <http://easychair.org/conferences/?conf=nckt16>

This link will bring up a login page for the NCKT'16 (as shown in Figure 1). Please click on "create an account"

Log in to EasyChair for NCKT` 16

EasyChair uses cookies for user authentication. To use EasyChair, you should allow your browser to save cookies from easychair.org.

User name:

Password:

Log in

If you have no EasyChair account **create an account**

Forgot your password? [click here](#)

Problems to log in? [click here](#)

Figure 1

2. You will then be automatically directed to a page (as shown in Figure 2). Type the word/number in the box and click on continue

Create an EasyChair Account: Step 1

To use EasyChair, one should first create an account. The procedure for creating an account is the following.

1. You should type the text that you see in the image below and click on "Continue".
2. If you type the text correctly, you will be asked to fill out a simple form with your personal information.
3. After you filled out the form, EasyChair will send you an email with a link that you can use to complete the account creation.

Enter the text you see in the box. Doing so helps us to prevent automated programs from abusing this service. If you cannot read the text, click the reload image next to the text.

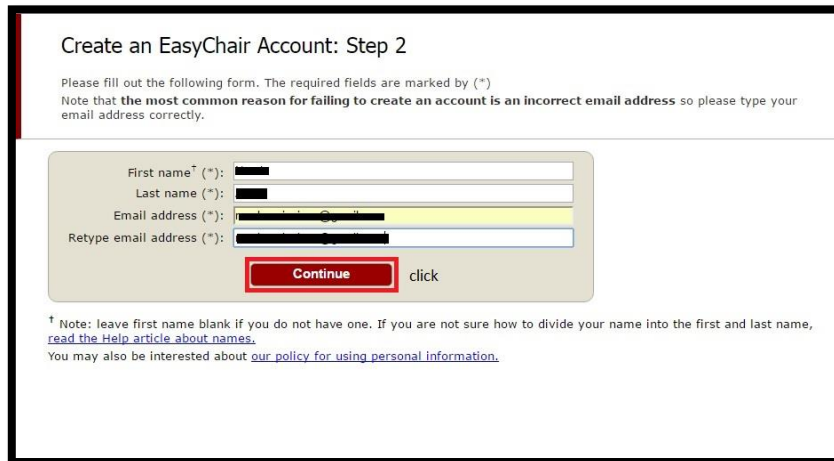
Type the text

[Privacy & Terms](#)

Continue

Figure 2

3. Fill up the following (as shown in Figure 3) and click on continue.



Create an EasyChair Account: Step 2

Please fill out the following form. The required fields are marked by (*)
Note that **the most common reason for failing to create an account is an incorrect email address** so please type your email address correctly.

First name (*):

Last name (*):

Email address (*):

Retype email address (*):

click

† Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names](#).
You may also be interested about [our policy for using personal information](#).

Figure 3

4. After the registration you will receive an e-mail similar to Figure 4. Click on the link provided to continue the account registration process.

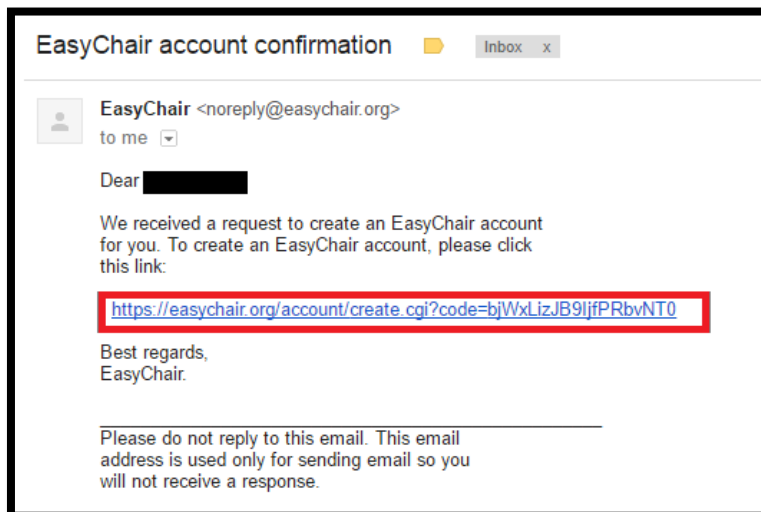


Figure 4

5. Fill up all the required information (as shown in Figure 5), followed by clicking the "Create my account" button to finalise the account registration process.

Create an EasyChair Account: Last Step

Hello Nurul Amni! To complete the creation of your account please fill out the following form. You should create the account within 20 minutes, otherwise you will have to fill out this form from scratch.

User names are case-insensitive

User name:
User name nurulamni is available!

First name*:

Last name (*):

Company/organization (*):

Web page:

Phone (*):

Address, line 1 (*):

Address, line 2:

City (*):

Post code (*):

State (US only) (*):

Country (*):

Password (*):

Retype the password (*):

[click](#)

Figure 5

6. The account registration is completed. You may login to the NCK'16 simply by clicking the "click this link"

Account Sign-up Completed

To Proceed with Paper Submission...

1. Login to your account using the username and password registered. You will be direct to the main page. See the menu bar at the top of the page. Click the menu 'New Submission'
(as shown in Figure 6)

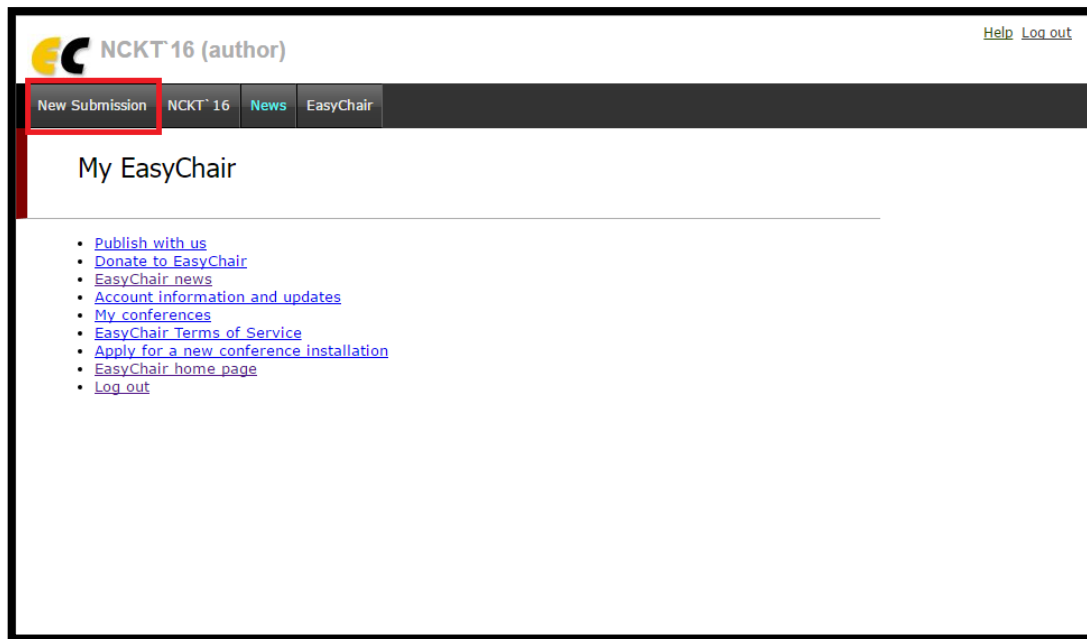


FIGURE 6

2. You will be direct to the page as shown in Figure 7. Fill all the details required of the first author.

NCKT 16 (author) [Help](#) [Log out](#)

New Submission NCKT 16 News EasyChair

New Submission for NCKT 16

Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by (*).

Author Information

For each of the authors please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for authors who are not corresponding. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.
- One of the authors should be marked as a **speaker**. If you are not sure, choose your best guess.

Author 1 ([click here to add yourself](#)) ([click here to add an associate](#))

First name (*):

Last name (*):

Email (*):

Country (*):

Organization (*):

Web page:

corresponding author

FIGURE 7

3. You may adding the second and third author if you are willing to do so. Fill in the details of that author using the form as shown in Figure 8.

The image shows a web form with three identical sections for adding authors. Each section is titled 'Author 1', 'Author 2', and 'Author 3' respectively. Each section contains the following fields: 'First name[†] (*)', 'Last name (*)', 'Email (*)', 'Country (*)' (a dropdown menu), 'Organization (*)', and 'Web page:'. Below each set of fields is a checkbox labeled 'corresponding author'. The sections for Author 2 and Author 3 are enclosed in a red border, while the section for Author 1 is not.

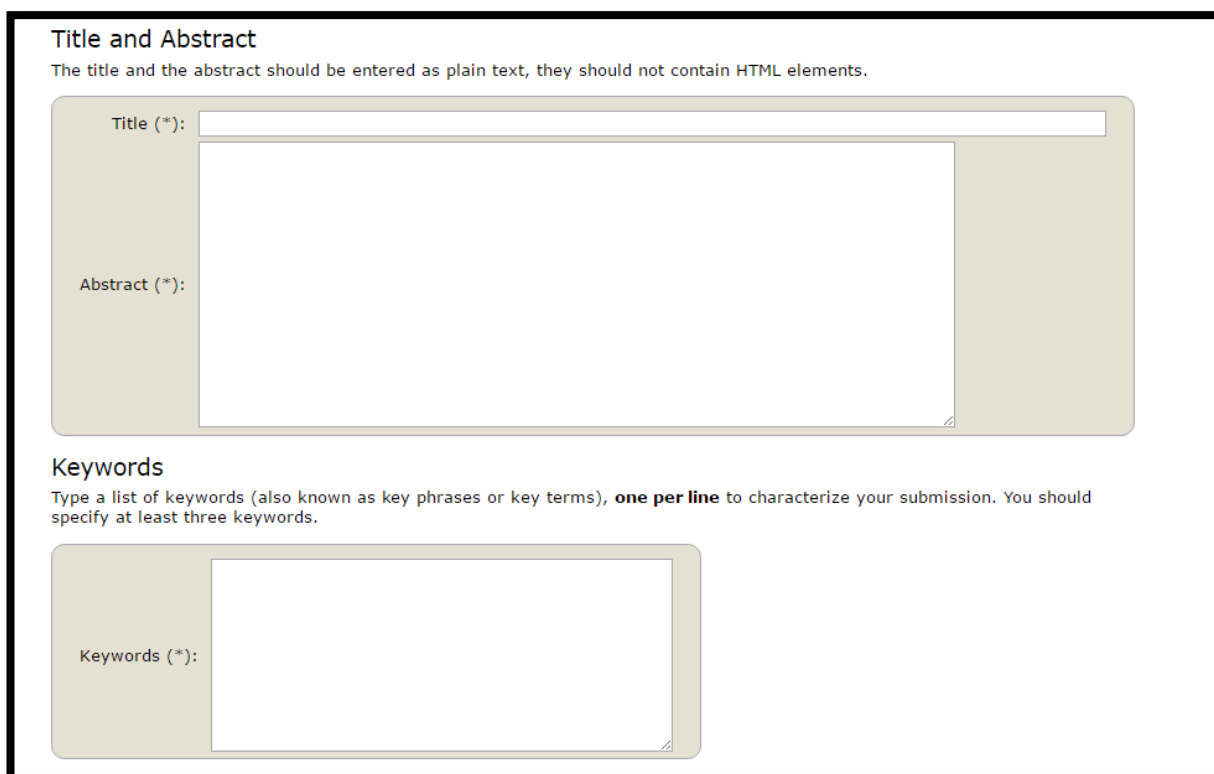
Author 1 ([click here to add yourself](#)) ([click here to add an associate](#))
First name[†] (*):
Last name (*):
Email (*):
Country (*):
Organization (*):
Web page:
 corresponding author

Author 2 ([click here to add yourself](#)) ([click here to add an associate](#))
First name[†] (*):
Last name (*):
Email (*):
Country (*):
Organization (*):
Web page:
 corresponding author

Author 3 ([click here to add yourself](#)) ([click here to add an associate](#))
First name[†] (*):
Last name (*):
Email (*):
Country (*):
Organization (*):
Web page:
 corresponding author

FIGURE 8

4. Fill in the title and abstract of your paper in the form as shown in Figure 9. Follow the instruction wrote at the page. It is compulsory to fill any 3 keywords (each per line) that you feel suitable and related to your paper.



Title and Abstract
The title and the abstract should be entered as plain text, they should not contain HTML elements.

Title (*):

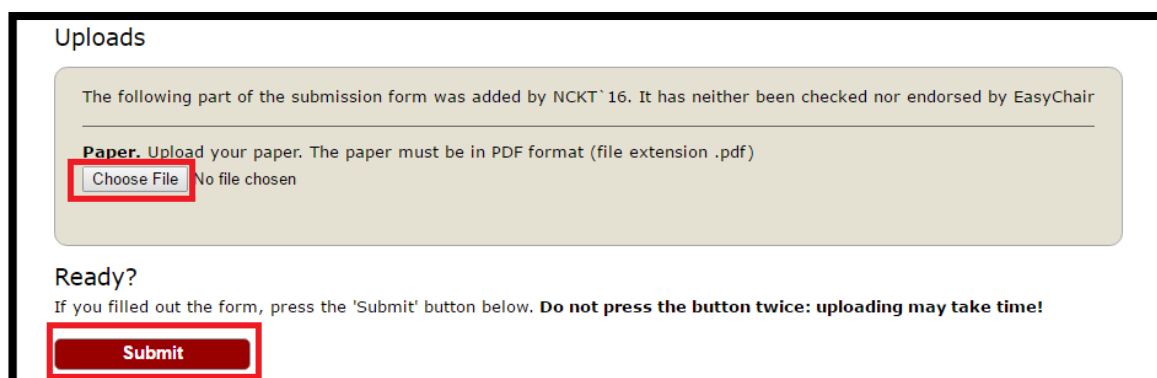
Abstract (*):

Keywords
Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords (*):

FIGURE 9

5. Once all the details required have been filled completely, please upload your paper (pdf file) by clicking the 'Choose File' button as shown in Figure 10.
6. When the file has been uploaded and all the details confirmed, you are ready to make submission by clicking 'Submit' button.



Uploads

The following part of the submission form was added by NCKT' 16. It has neither been checked nor endorsed by EasyChair

Paper. Upload your paper. The paper must be in PDF format (file extension .pdf)

No file chosen

Ready?
If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

FIGURE 10